

City of Preston
Regular City Council Meeting
January 13, 2025

Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Dylan Meyer, Matt Petersen, Adam Reuter, JT Thomson, Matt Gerardy.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Police Chief, Chad Gruver. Amanda Dupont ECIA, Ray Ernst Electric Superintendent.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by M Gerardy.
Motion carried.

CONSENT AGENDA: Including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, monthly police report, Class E Retail Alcohol License-Preston Country Store, Heat Pump Rebate – Easton Valley School - \$450.00, Sidewalk Program Reimbursement – Joe Christiansen - \$292.50 and Preston Manor - \$319.50. A motion to approve the consent agenda as presented was made by D. Meyer, seconded by M. Gerardy. Motion carried.

Payee	Description	Amount
PANTHER UNIFORMS INC	JACKET FERGUSON	1,102.26
UNIFORM DEN INC	BALLISTIC VEST HOUSENGA	745.68
JESSE'S AUTOMOTIVE & MINI MART	PD FORD OXYGEN SENSOR	435.51
AT&T MOBILITY	PD PHONES/HOT SPOTS	173.32
PRESTON TELEPHONE COMPANY	DECEMBER 2024 PHONE SERVICE	892.60
LYNCH DALLAS PC ATTORNEYS AT LAW	NUISANCE ENFORCEMENT	470.17
KIESLER POLICE SUPPLY INC	AMMO FOR TRAINING	389.64
911 CUSTOM	BALLISTIC SHIELD	2,290.00
VC3 INC.	ITnBox SUPPORT	853.11
CARDMEMBER SERVICE	IDS FOR DEPARTMENT	30.80
TRUE NORTH COMPANIES LC	2025 VFF GROUP AD&D PREMIUM	359.10
FIRE SERVICE TRAINING BUREAU	REGISTRATION - 3	300.00
JOHN DEERE FINANCIAL	FILTERS,OIL, FUEL NOZZLE	386.63
OLY'S GARAGE	FD GAS	47.51
RIVER VALLEY ENERGY	709.7 GAL UNLEADED @ 2.57/GAL	1,821.09
THOMPSON TIRE & RETREAD	4 TIRES TRUCK #706	1,140.00
AT&T MOBILITY	CELL SERVICE - FD	201.80
KIRBY WATER CONDITIONING	2 50# SOLAR SALT	28.00
USCELLULAR	FD CELL BILL	28.98
USCELLULAR	FD CELL BILL	28.98
IOWA MUN WORKERS COMP.	INSTALL 7 24-25	870.00
SDLER POWER TRAIN	CENTER SUPPORT BEARING/TIE ROD	253.51
PRESTON MUNICIPAL UTIL.	DECEMBER 2024 UTILITIES	11,657.52
CARDMEMBER SERVICE	CREEPER/TOOLS	425.87
MILES LUMBER AND HARDWARE	CLIP FOR FLAG	1.99
IOWA ONE CALL	10 EMAILS	29.80
HAWKEYE TRUCK EQUIPMENT	CURB GUARD	440.49
SULLIVAN MOBILE REPAIR	INSPECTION DUMP TRUCK	2,750.85
WESTSIDE AUTO REPAIR	2 TIRES/BATTERY WORK	874.00
IOWA WORKFORCE DEVELOPMENT	4TH QTR UNEMPLOYMENT 2024	44.28

PRESTON MUNICIPAL UTIL.	NOVEMBER 2024 UTILITIES	258.51
PRESTON TELEPHONE COMPANY	NOVEMBER 2024 PHONE SERVICE	82.97
BAKER & TAYLOR BOOKS	19 BOOKS	364.68
BROAD REACH	4 BOOKS	109.80
RMR FEATURES LLC	4 DVDS	99.96
TASTE OF HOME BOOKS	1 BOOK	42.08
ACCESS SYSTEMS	COPIER	111.13
ORIENTAL TRADING	HOLIDAY STORY HOUR SUPPLIES	118.67
JACKSON CO. MUNICIPAL ASSOC.	2025 MEMBERSHIP DUES	25.00
PRESTON TIMES	12/09/2024 CLAIMS	285.48
ADVANTAGE ADMINISTRATORS	POP ANNUAL RENEWAL	100.00
IPERS COLLECTION	IPERS ERROR IN PMT - INT	21.26
IPERS COLLECTION	IPERS ERROR IN PMT-UNDER PAID	6.00
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN - TRACEY	22.00
AMAZON CAPITAL SERVICES	VACUUM FILTERS	593.94
TOTAL COMFORT HEATING & COOLING	CLEAN FURNACE IN TOWN HALL	400.95
CARDMEMBER SERVICE	CHRISTMAS GARLAND	26.61
MAQUOKETA STATE BANK	DECEMBER 2024 MAINTENACE FEE	46.97
EASTERN IA EXCAVATING & CONCRETE LLC	CONTRACT PMT #4 AMOS STREET	24,823.78
AUTOMATIC SYSTEMS CO.	BLOCK & BLEED VALVE WATER TOWER	1,054.25
RIVER VALLEY ENERGY	1120.5 GAL DIESEL @ 2.55 /GAL	2,857.27
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,276.42
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,264.67
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	75 AZONE	404.57
PRESTON READY MIX CORP.	ROAD ROCK STEPHENS ST WATERMAIN	419.04
AUDITOR OF STATE	STATE AUDITOR FILING FEE	250.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES DECEMBER 2024	432.00
MUNICIPAL PIPE TOOL CO	9843FT. JET/VAC CLEANING SWR	10,957.59
OMNISITE	1 YR. WIRELESS SERV. MAIN LIFT STN.	290.00
IOWA FINANCE AUTHORITY	CURRENT INTEREST/SERVICE FEE	4,290.00
WELLMARK BLUE CROSS & BLUE SHIELD	JANUARY 2025 HEALTH INSURANCE	9,553.57
MAQUOKETA VALLEY ELECTRIC COOP	SECURITY LIGHT	9.05
WPPI	DECEMBER 2024 PURCHASE POWER	37,533.26
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	37.31
CULLIGAN OF CLINTON	WATER COND.LIGHT PLANT	37.31
FLETCHER-REINHARDT CO.	12 BALLAST	171.60
GRUHN ELECTRIC ENTERPRISES	REPLACE POLES (2) HOOKUP BORMANN	1,887.28
CITY OF PRESTON	PRESTON TREE BOARD WPPI CONTR	400.00
EASTON VALLEY CSD	SHOP WITH A COP WPPI COMM CONTR	310.00
PRESTON HOLIDAY FESTIVAL	SANTA SUPPLIES WPPI CONTRIBUTION	600.00
RIVERHAWK FOOD ASSISTANCE PROG	RIVERHAWK FOOD ASST- WPPI CONTR	323.00
SEITHER & CHERRY	REMOVE/INSTALL NEW TANK	6,950.00
CLAYTON ENERGY CORP	NOVEMBER 2024 COMMODITY INV	3,851.11
CLAYTON ENERGY CORP	DECEMBER 2024 RESERVATION INVOICE	15,602.87
PEFA INC.	DECEMBER 2024 PEFA COMMODITY INV	19,262.68
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
MADISON NATIONAL LIFE INS CO INC	JANUARY 2025 LIFE INSURANCE	362.20

O'CONNOR, BROOKS & CO PC	AUDIT SERVICES	8,940.00
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	3,595.71
TREASURER/SALES & USE TAX	SALES & OPTION TAX	2,350.34
WASTE AUTHORITY OF JACKSON CO	JANUARY-MARCH 2025 LANDFILL FEE	6,201.54
CLINTON CO AREA SOLID WASTE	RECYCLING-NOVEMBER 2024	222.30
CLINTON CO AREA SOLID WASTE	RECYCLING-DECEMBER 2024	293.40
HARTIG DRUG	ENERGIZER AA BATTERIES	19.98
IOWA ASSOC. OF MUN. UTIL.	ISEP JAN-MARCH TRAINING 2025	948.50
JESSICA LARSCHEILD	UTILITY DEPOSIT REFUND	147.57
KOCH, THEODORE	UTILITY DEPOSIT REFUND	66.97
CITY EMPLOYEES	GROSS WAGES - DECEMBER 2024	69,922.16
	TOTAL	269,769.80
	APPROVED EXPENDITURES BY FUND:	
	GENERAL FUND	35,646.19
	DEBT SERVICE FUND	0.00
	ROAD USE TAX FUND	1,123.00
	INSURANCE RESERVE	0.00
	CUSTOMER DEPOSITS	198.31
	WATER FUND	5,977.71
	SEWER FUND	5,500.57
	ELECTRIC FUND	39,892.17
	GAS FUND	21,856.33
	GARBAGE FUND	4,820.82
	STORM WATER FUND	0.00
	DEC 2024 REVENUES	
	GENERAL FUND	155,167.14
	ROAD USE TAX FUND	155,958.26
	EMPLOYEE BENEFIT TAX	121,183.13
	EMERGENCY	39,080.07
	TIF	71,750.67
	CUSTOMER DEPOSITS	31,381.45
	DEBT SERVICE FUND	-29,575.17
	WATER FUND	764,594.21
	SEWER FUND	610,468.18
	STORM WATER FUND	69,909.08
	ELECTRIC FUND	843,498.38
	GAS FUND	657,679.86
	GARBAGE FUND	69,636.79

ELECTRIC GRID RESILIENCE GRANT: Amanda Dupont with ECIA and Ray Ernst provided the goals of the grant and outlined the potential cost match of 30% from the city. The majority of the costs, including engineering fees, can be covered in the grant. This grant is through the Iowa Economic Development Authority and funded 10 projects last year, some being similar to what Preston is applying for in efforts to strengthen the electric grid to protect the city from potential outages. Amanda is looking to put out a Request for Qualifications, (RFQ) for 30 days to potential engineers and begin the selection process and acquire cost estimates for the project. This would also prepare us for grants in the future. This would be a minimal upfront cost for the city. ECIA agrees to write one, no cost grant per year, in which this one would qualify. The council gave Amanda their blessing to proceed with drafting the RFQ proposal for review.

LAGOON BLOWER: Ganzer explained that one of the blowers went out at the lagoon. Tim had Engineered Equipment come and look at it. They provided options for replacement which was recommended due to the 17-year-old age of the existing one by them and Tim for a complete blower package including a new motor, new enclosure and new blower cost is 25,410. Other options for just the blower and install cost was \$9,035. Ganzer noted that the cost of the new one would be within the current sewer budget. The motion to approve the purchase of the new blower package was made by D. Meyer, seconded by JT Thomson. Motion carried.

Resolution 2024-16- Assigning Committees for 2025: Sieverding informed the council that he decided to keep the committees the same as currently assigned and presented for approval. A motion to approve was made by M. Gerardy, seconded by M. Petersen. Motion carried.

EV Cake Auction Donation – Ganzer received a request for their annual fundraiser which has been supported annually with the contributions received by WPPI. She also informed the council that the contribution dollars have increased from previous years totaling \$16,000, in comparison to \$9411 last year. A motion was made by D. Meyer to donate \$50 seconded by M. Petersen. Motion carried.

Street Sweeping: Ganzer was asked by the City of Goose Lake to provide street sweeping up to 2 times per year. This service has also been provided for the City of Miles. Ganzer discussed it with our insurance agent and presented an agreement for the service. The agreement includes the cost of \$110 per hour. The hourly rate includes all travel time and labor. The agreement will be signed yearly for both cities. A motion to approve street sweeping for Goose Lake was made by M. Petersen, seconded by A. Reuter. Motion carried.

Re-sale of Lot: Sieverding and Ganzer explained that a lot that was purchased from the City would be up for re-sale by the property owner. An interested person would like to buy it for another purpose other than a residential dwelling and inquired if the city would allow it. The council all agreed that they would like to see it remain to be only for a residential dwelling for the growth and revenue it would generate and the cost for electrical service that is already run to the lot. Ganzer is waiting for direction from our City Attorney in reference to the original purchase agreement. Action was tabled until the next meeting.

Goal Setting: Ganzer presented a tabulation of Goals that were listed for mayor, council and city staff. The list was divided into short term/budgetary goals, and long-term goals and will be reviewed in more detail during upcoming budget workshops.

DOT Notification on Project: A letter was received as official notification as a matter of information for City Council, that the DOT proposes to do clearing of trees in the DOT ROW along Hwy. 64 which extends into city limits.

Resolution 2024-17 – Setting mileage rate for 2025: Ganzer explained that the city currently follows the mileage rate that is set by the IRS. There was an increase for 2025 from .67 to .70 per mile for reimbursement rate for use of private vehicles for governmental purposes. With the change in rate, an updated resolution is to be approved. A motion to approve Resolution 2024-17 was made by M. Petersen, seconded by D. Meyer. Motion carried.

OTHER BUSINESS:

2015 Ford Squad car is in need of repairs for an exhaust leak into the cab and other issues. Sieverding explained that there will be a Police Committee meeting following the regular meeting to discuss options for the vehicle.

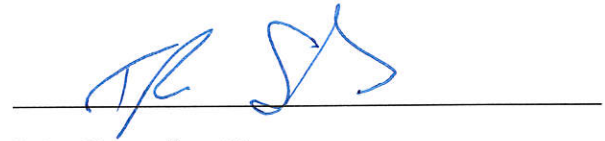
Phone Stipend for City employees: Staff asked that council discuss possibly offering a phone stipend for the use of personal phones for work. Staff prefer a stipend over the work phones. A list was presented for what other towns do for this purpose. Ganzer will provide options to consider at the next meeting.

Review an Annual Examination – Ganzer reviewed the detailed findings of the Auditor’s report listing responses to the findings and actions that will be taken.

Budget update: Ganzer requested a budget workshop be scheduled for the next meeting to discuss property tax valuations and tax levies related to the general fund.

Ordinance Enforcement: Council member Reuter commented that the building on the east end of Gillet Street be addressed, as there is loose tin that is near falling off and proposes a danger to others.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. A motion to adjourn was made by D. Meyer, seconded by A. Rueter. Motion carried. Meeting adjourned at 7:25 pm.



Tyler Sieverding, Mayor

ATTEST:



Sheryl Ganzer, City Administrator/Clerk